

# **Parnell Memorial Library**

Board Meeting Minutes for September 12, 2022

## **Roll and Minutes:**

In Attendance: Linda Farris, Diane Landers, Savannah Kitchens, Joyce Lewis, Leila Mitchell, Bobby Pierson

July 13, 2022 minutes approved and Linda called the meeting to order

**Correspondence:** none

## **Treasurer's Report:**

Ms. Mitchell brought the reports. The requests for the 2023 budget have been submitted to the city council with the budget vote in two weeks. State aid is a big part of the budget.

## **Library Director's Report:**

Participating with Shelby Emergency Assistance in a month's long 'Diaper Drive' with Bundles of Hope. Patrons can drop off diapers or wipes as a donation for a *Fine Free Pass* the month of September, which only applies to fees from Parnell Library. We were asked to host this project after meeting with the director of SEA.

Savannah to be a part of the First National, annual conference for the Association of Rural and Small Libraries (Sep 14, 2022). Savannah is very excited to be presenting our Mini Music program and hopes to bring back lots of insights, inspirations and ideas.

A city wide, free Covid and Flu Vaccine Clinic will be held at the library on Sep. 20.

The library's interactive booth at Tinglewood Fest was successful.

Our LSTA grant has been awarded for \$5,000 (\$3,000 from LSTA & \$2,000 from PMLF) this will be used to expand our graphic novel collection (to help reluctant readers and increase their stamina which was affected during the pandemic).

## **Report from City Council:**

Ms. Mitchell said the city is getting their annual budget together which will be voted on in two weeks.

## **Report from Library Foundation:**

Prepared budget request to present at their October meeting with the funds to be disbursed in January.

## **Old Business:**

The Literacy Council of Central Alabama ESOL classes, led by UM's Carmen Vacarella, officially resumed on Sep. 8, after two years' absence.

## **Motion: to adopt the library closure policy**

### **Action: all in favor**

**Security Overhaul at the Library** - The new security cameras have been installed. The entire staff has completed the Active Shooter webinar training. Met with the firm about replacing the window in the children's area for an exit door. The police have done a check and

ADT (security firm) to provide a panic button for the front desk. There isn't an active shooter policy yet.

**New Business:** none

**Announcement and Adjournment:** The fund raiser for Dr. Cunningham's bench is very close to the goal

**Next Meeting:** Monday, October 10, 2022